



## MEETING MINUTES

### *PRINCE'S LAKES TOWN COUNCIL*

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

June 17, 2024

COUNCILORS PRESENT:	COUNCILOR CHARLIE BOURNE COUNCILOR KEVIN HARRISON COUNCILOR LINDSEY HENSON
COUNCILORS ABSENT:	COUNCIL PRESIDENT GREG NELSON COUNCIL V. PRESIDENT BRYAN TEARMAN
CLERK-TREASURER PRESENT:	ERICA LYDEN-GIGER
TOWN ATTORNEY PRESENT:	LEE ROBBINS
STAFF PRESENT:	MARSHAL GREG SOUTHERS UTILITES SUPT SCOTT BLACKWELL PUBLIC WORKS SUPERVISOR MIKE MILLER
PUBLIC PRESENT:	KATHERINE MOORE MIKE GALLAMORE

Councilor Lindsey Henson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

#### **PUBLIC FORUM:**

Katherine Moore addressed the Council and explained that she is renting a home and had a plumbing issue and the plumber discovered she had raw sewage under her home. After more investigation there was 49" of raw sewage and Mrs. Moore's house was never connected to the Town's wastewater system. She still had a septic tank. Mrs. Moore has been paying her wastewater bill since October of 2012 and would like reimbursement. Councilor Charlie Bourne asked Town Attorney Lee Robbins that since she is renting her home doesn't she need to file suit against the home owner. Mr. Robbins stated the issue is that we've been collecting a bill for services she never had. Mrs. Moore said she has another issue and her landlord said he wants half the reimbursement since it is his house. Mr. Robbins asked who has paid the bills and Mrs. Moore stated she has paid all the wastewater bills. Mr. Bourne asked if she needs to deal with her

landlord for this issue. Councilor Kevin Harrison said she should have recourse to go after her landlord. Mr. Robbins stated she has recourse against her landlord, but her claim is against the Town because she paid for services we did not provide. Mrs. Henson stated her only issue is if we refund the money and what happens if the landlord later says that we should have paid him half the money. Mr. Robbins stated Mrs. Moore needs to provide proof she paid the bills and the Council can approve her reimbursement. After discussion,

- Councilor Charlie Bourne motioned to authorize Scott Blackwell to refund Mrs. Moore \$3,263.69 provided a record can be submitted showing Mrs. Moore paid the bills. Councilor Kevin Harrison seconded the motion and passed unanimously.

Mike Gallamore spoke to the Council and updated them on the progress of the Town Clean-Up day and the need for a planning session. Mr. Gallamore said he has already met with the department heads about future capital planning projects.

#### **APPROVAL OF MINUTES:**

- Councilor Bourne motioned to approve the May 20, 2024 Regular Meeting minutes. Councilor Henson seconded the motion and passed unanimously.

#### **TOWN MARSHAL REPORT:**

Marshal Greg Southers said he has a reserve officer that he would like to hire as a part-time officer. Mr. Bourne asked if there are enough funds to hire a second part-time officer. Clerk-Treasurer Erica Lyden-Giger stated she would have to look over the financials to know for sure. Marshal Southers stated he will not work that many hours and it would be a shared position with the current part-time officer. Mrs. Henson said she is ok with it as long as it's a shared position. Mrs. Lyden-Giger ask what the rate of pay would be, Marshal Southers stated \$25.00 per hour. Marshal Southers stated the new police vehicle is done, but he needed to purchase a few more pieces of equipment and is asking for approval and approval of the payment for the original work

- Councilor Harrison motioned to approve hiring another part-time officer at \$25.00 per hour. Councilor Bourne seconded the motion and passed unanimously.
- Councilor Henson motioned to approve Watchmen Protective Services for a total of \$2,845.00 Councilor Bourne seconded the motion and passed unanimously.

#### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell stated the Consumer Confidence Report is done, the PFAS report is done and waiting the results. The grant has been submitted and will know around July 17<sup>th</sup>. Mr. Blackwell stated Duke Energy had to rerun the main electricity to the building. They knew from the start of the project that this would be an issue. Striegel Design and Construction paid the invoice of \$24,482.83 in order to keep the project moving forward and Mr. Blackwell would like approval to reimburse Mr. Striegel. Mr. Blackwell stated they installed new security fencing with an automatic gate and would like

approval for \$21,759.00. He also wanted to make Council aware of an issue with the generator at the main life station at the ball diamonds. It is not working and is not repairable. Mr. Blackwell is getting quotes to replace it. He is going to have a hook-up installed in order to have the portable generator plugged in as a temporary resolution. He is also going to have the lift station connected to the SCADA system.

After discussion,

- Councilor Bourne motioned to approve the payment to Striegel Design and Construction in the amount of \$24,482.83 Councilor Henson seconded the motion and passed unanimously.
- Councilor Bourne motioned to approve the payment to Made-Rite in the amount of \$21,759.00 Councilor Henson seconded the motion and passed unanimously.

### **STREET DEPARTMENT REPORT:**

Public Works Supervisor Mike Miller said they have been cold patching, ditching and cutting over hanging limbs. Mr. Miller presented a quote for fibar fall surfacing top off. Mr. Harrison asked if the company gave the original quote. Mrs. Lyden-Giger stated yes and the fibar has settled and needs to be topped off and the company says this is the reason why the spinner is too low and the climber is shaky. Mr. Gallamore stated every two to three years the fibar will need to be topped off. Mrs. Lyden-Giger stated the surfacing is too low and once more is installed and the spinner is still too low, we will be able to go back to the company and tell them we did as suggest and it is still not at the correct fall level, how are you going to fix the issue? Mr. Bourne asked if the depth of the fibar is ADA compliant. Mrs. Lyden-Giger stated the fibar is for ADA and the 12" depth is to help lessen the risk of injury in case of a fall. Mr. Harrison asked if ramps were included in the original quote. Mrs. Lyden-Giger stated ramps were never included and we do not need ramps. We can create a path from the walking trail to the playground and open up the timbers in order to access the playground. Mrs. Lyden-Giger said she will email the company and let me them know we will top off the fibar, but if this does not fix the issue with the spinner being too high and the climber being too shaky, are they going to have the installer come back to fix the equipment.

- Council Bourne motioned to approve the fibar and installation for \$4,133.00 Councilor Henson seconded the motion and passed unanimously.

### **CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented General, Utilities, May 23, 2024 & June 6, 2024, allowance docket claims and ask the Council for approval in the amounts of \$169,102.32 \$1,021,326.11, \$40,630.09, \$43,250.80. Mrs. Lyden-Giger stated she received the invoice for the computers for the police department and funds were encumbered for the expense and is asking for approval to pay in the amount of \$13,641.40

- Councilor Henson motioned to approve all claims as presented. Councilor Harrison seconded the motion and passed unanimously.

- Councilor Henson motioned to approve claim for police department computers as presented. Councilor Harrison seconded the motion and passed unanimously.

### **ATTORNEY'S REPORT:**

Mr. Robbins updated Council about easements for the Water project and stated one property owner is willing to donate two easements in exchange to hookup to the system. Two other easements are in an Estate and Mr. Robbins has sent the attorney the information and is receptive to grant the easement. One property owner would like a little more money, but is willing grant it. Mr. Robbins stated a couple other easements are going to be more difficult and a special meeting might need to be called in order to get those.

### **OLD BUSINESS:**

Mr. Harrison stated Dan and Donna Kramer have both resigned from the Planning Commission and needs to fill those vacancies. Ben Stab has expressed interest in the position and he would like to offer Don Barton the other vacancy.

- Councilor Bourne motioned to approve Ben Stab and Don Barton to be appointed to Planning Commission. Councilor Henson seconded the motion and passed unanimously.

Mrs. Henson stated the Council needs to stuff, address and stamp all of the envelopes for the survey for the AT&T cell phone tower.

### **NEW BUSINESS:**

Mr. Bourne asked what the status for the kitchen damage is. Mrs. Lyden-Giger stated she has a quote from the contractor to finish the project and repair all the damages for \$3,828.03

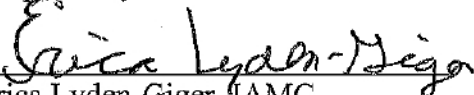
- Councilor Bourne motioned to approve quote to repair damage to the kitchen as presented. Councilor Henson seconded the motion and passed unanimously.

Mr. Bourne said he would like the Street Department to take at least an hour a day start clearing out the woods for the new walking trail. He feels we don't need to install an asphalt path this year, maybe in the future. He would like to see the woods cleared out from the other growth. Mrs. Lyden-Giger stated she agrees. The Street department cleared out the over growth on Dyson and it looks really good. Clearing out the overgrowth by Town Hall will make the space usable and nice for our community. She also said we can ask for community involvement to help clear the overgrowth.

Mrs. Lyden-Giger stated she emailed Council a social media policy that Mr. Robbins wrote. She said social media is a big part of our lives and we need adopt a policy, but it does not need to be done tonight. She just wanted Council to have a copy to review and talk about next month. Mr. Robbins stated it is common for Municipalities to adopt a policy as part of their employee handbook.


With no further business before the Prince's Lakes Town Council, Councilor Henson motioned to adjourn at 8:03 pm Councilor Bourne seconded the motion and carried unanimously.

Respectfully submitted,

  
Erica Lyden-Giger, IAMC  
Clerk-Treasurer


Council:

  
Council President Greg Nelson

  
Council Vice President Bryan Tearman

  
Councilor Charlie Bourne

  
Councilor Kevin Harrison

  
Councilor Lindsey Henson