



## MEETING MINUTES

### *PRINCE'S LAKES TOWN COUNCIL*

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

January 16, 2024

COUNCILORS PRESENT:

COUNCILOR GREG NELSON  
COUNCILOR BRYAN TEARMAN  
COUNCILOR CHARLIE BOURNE  
COUNCILOR KEVIN HARRISON  
COUNCILOR LINDSEY HENSON

CLERK-TREASURER PRESENT:

ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT:

LEE ROBBINS

STAFF PRESENT:

MARSHAL GREG SOUTHERS  
UTILITES SUPT SCOTT BLACKWELL  
PUBLIC WORKS SUPERVISOR MIKE MILLER

PUBLIC PRESENT:

PHIL MONTARSI

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

**PUBLIC FORUM:**

- No public comment

**ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT:**

Councilor Greg Nelson opened the meeting stating it was the first meeting of year and asked for nominations for Council President, Vice President and a motion for appointing the Town Attorney.

- Councilor Bryan Tearman motioned to nominate Greg Nelson as Council President. Councilor Charlie Bourne seconded the motion and passed unanimously
- Councilor Lindsey Henson motioned to nominate Bryan Tearman as Council Vice President. Council President Nelson seconded the motion and passed unanimously
- Council President Nelson motioned to appoint Lee Robbins as the Town's attorney. Councilor Bourne seconded the motion and passed unanimously

#### **APPROVAL OF MINUTES:**

- Council Vice President Tearman motioned to approve the December 18, 2023 Regular Meeting & December 28, 2023 Special Minutes. Council President Nelson seconded the motion. Councilor Kevin Harrison voted yes to December 18, 2023 and abstained from December 28, 2023, Councilor Bourne abstained from both, Councilor Henson voted yes on both, Council President Nelson voted yes on both, Council Vice President Tearman voted yes on both, motion passed.

#### **TOWN MARSHAL REPORT:**

Marshal Greg Southers spoke about up coming training with police departments from different towns. He also spoke about meeting with a new IT specialist to upgrade camera systems and installing new cameras. Marshal Southers also informed the Council that his part-time records clerk, has to be an employee and not a 1099 vendor in order to be able to do reports with IDACS and discussed hiring one of his reserve officers part-time. Discussion was made about the remodel of the police department. Marshal Southers stated he is still speaking with the contractor about building a police department off the back of the current location.

#### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell presented the Council with his report. He said the \$100,000.00 grant he received from IFA is getting finished and they will have paperwork to sign tonight to close it. He is going to be able to keep the current vac and use it only for wastewater purposes. The DOD grant is in the process of getting closed. Mr. Blackwell stated the DOD grant for \$516,000.00 paid for planning, design and engineering for the water line for CO Rd 252. Funds from that grant cannot be used for construction, but the next phase of the grant will be able to pay for the construction. Mr. Tearman stated he reached out to our grant administrator, Kristy Jerrell, to help with the construction phase of the grant. He said Camp Atterbury was excited to have a grant administrator help on the grant. Mr. Blackwell stated, we cannot pay for a grant administrator out of grant funds, but are able to use an administrator. The construction grant is harder to get than the planning portion and will be more efficient to hire Ms. Jerrell. Mr. Tearman also stated and Ms. Jerrell looked into the new OCRA grant and we are able to apply for that grant as well and that will help pay for 1/3 of the new reservoir. Ms. Jerrell's fee will be able to be paid from OCRA grant funds.

Framing on the new building should start in the next couple of weeks.

Mr. Blackwell said that it was thought that the casing in well #2 was collapsed. Bastine and Logan pulled the pump and did a scope to see the casing, and it is not collapsed. Mr. Blackwell is currently getting quotes to see how much it will cost to get the well back online. It will be beneficial to put it back in service and it will help give us more control.

Mr. Blackwell said the company that wants to build the new neighborhood in Edinburgh, located the well lines for them and they are all on the Ziptility system. He wants to dig down and put valves on all the lines as well. This will give them a lot more control if there is a future leak or need to shut down a certain well.

Mr. Blackwell said SCI REMC contacted him and they said we need to take out control boxes off their poles. They agreed to having them remove a few boxes each year. Mr. Blackwell stated they will remove 19 boxes this year and will be an on going project.

Mr. Blackwell gave the Council a printed list of all the residents of Prince's Lakes. Councilor Lindsey Henson stated she spoke with the post office to see what we need to do in order to send out the survey about the cell phone tower to residents. Mrs. Henson asked if we are sending the survey to each resident or one per house. The survey will be sent to each house.

#### **STREET DEPARTMENT REPORT:**

Public Works Supervisor Mike Miller said he, Mike Gallamore and Deputy Clerk-Treasurer, Elena Hammond, have been working on the Community Crossings Match Grant and are almost ready to submit. There are eleven roads that will be paved. Councilor Kevin Harrison looked over the grant and they removed milling some of the roads and that will save around \$8,000.00. Mr. Miller said the grant amount is around \$350,000.00, the amount we will receive will be around \$263,000.00 and our portion will be around \$87,000.00. Mr. Miller also said he needs to order salt and the total is \$4,101.60 and asked for approval.

Councilor Charlie Bourne said he went through his paperwork that he has and found a quit claim deed from the Brown County Water Conservancy to Prince's Lakes for 23 of our roads. Mr. Bourne said there is a road at the end of Kay and Adler and people say is a road of Prince's Lakes, but according to the paperwork, it does not show that being a road of Prince's Lakes.

- Council Vice President Tearman made a motion to approve the purchase of salt for \$4,101.60. Councilor Harrison seconded the motion and passed unanimously.

#### **CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented Town, Utilities, December 21, 2023 & January 4, 2024, allowance docket claims and ask the Council for approval in the amounts of \$219,175.17, \$685,955.51, \$38,951.62, \$42,576.67

- Council Vice President Tearman motioned to approve all claims as presented. Councilor Henson seconded the motion and passed unanimously.

## **ATTORNEY'S REPORT:**

Town Attorney Lee Robbins stated Mike Gallamore called him the other day and asked about ADA and Title IV. Mr. Robbins stated several years ago Prince's Lakes adopted an ADA resolution. It was adopted in 2019 and will need to be updated. Mr. Robbins presented the updated resolution, Resolution 2024-01 Town of Prince's Lakes Indiana ADA and Title VI Compliance and Assurances Policy to be adopted.

Mr. Robbins also stated the Indiana Finance Authority is the financing agency for the grant Mr. Blackwell secured and there is a funding agreement and ordinance that's needs to be adopted in order to received the funds. There is a funding agreement, but the agreement is forgiven and the Town is not responsible to pay back the grant. Mr. Robbins presented Ordinance 2024-01 An Ordinance Concerning the Construction of Additions and Improvements to the Waterworks of the Town of Prince's Lakes, the issuance of revenue bonds to provide the cost thereof, the collection, segregation, and distribution of the revenues of said waterworks, the safeguarding of the interests of the owners of said revenue bonds, other matters connected therewith, including the issuance of notes in anticipation of bonds and repealing ordinances inconsistency therewith.

- Council President Nelson motioned to adopt Resolution 2024-01. Councilor Bourne seconded the motion and passed unanimously.
- Councilor Bourne motioned to adopt Ordinance 2024-01 as presented. Council President Nelson seconded the motion and passed unanimously.
- Councilor Bourne motioned to suspend the rules and adopt same night as introduced. Council President Nelson seconded the motion and passed unanimously.

Mr. Robbins said he spoke with Ryan Whitely and told him to request a \$2500.00 a month lease payment and the Town requests a right to get out of the lease. Mr. Whitely said he talked with AT&T and said AT&T already pushed this project out to 2025. Mr. Whitely wants a hard number for the lease amount and lease term from the Council. He said the term can be shorten, but he is not sure about the monthly payment. Mr. Bourne asked who would be responsible for removing the tower at the end of the lease. Mr. Robbins stated AT&T will be responsible. Discussion was made about sending out a survey to the residents and how surveys will be counted. A special meeting will be called to open sealed surveys with at least three Council members present. Mrs. Henson would like to use a colored envelope so the surveys will be easily identifiable. Mr. Tearman said there can be an option for residents to drop off their survey on the day of counting. Discussion was made about whether or not to send a survey to part time residents, Mrs. Lyden-Giger said those residents do not vote in our elections so they should not get a vote in the survey. Mr. Bourne suggested waiting until the summer when the snow birds are back.

## **OLD BUSINESS:**

Councilor Harrison said there is still a need to fill BZA positions and Planning Commission positions. Mrs. Lyden-Giger stated she can put a notice on the website and Facebook to inform the public that positions are open and apply at Town Hall if they are interested.

Discussion was made about paying BZA members and Planning Commission members, Mr. Robbins stated it is not typical for those positions to be paid.

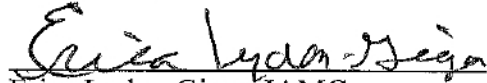
**NEW BUSINESS:**

Mr. Tearman asked if Mike Gallamore can help Mr. Blackwell once a month with certain utility issues such as financial planning, he also asked Council who would like to head up the monthly department head meeting. After discussion, the meeting will stay on the Thursday before the council meeting headed by Councilor Henson.

- Council Vice President Tearman motioned to have Mike Gallamore help the utility department with financial planning once a month. Councilor Henson seconded the motion. Councilor Harrison – nay, Councilor Bourne Aye, Councilor Henson Aye, President Nelson Aye, Vice President Tearman Aye. Motion passed.

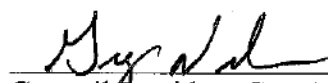
With no further business before the Prince's Lakes Town Council, Councilor Bourne motioned to adjourn at 8:58 pm. Council President Nelson seconded the motion and carried unanimously.

Respectfully submitted,

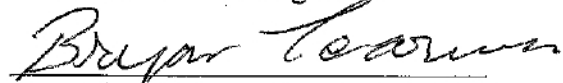


Erica Lyden-Giger, IAMC  
Clerk-Treasurer

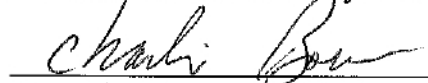
Council:



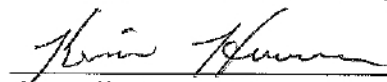
Council President Greg Nelson



Council Vice President Bryan Tearman



Councilor Charlie Bourne



Councilor Kevin Harrison



Councilor Lindsey Henson