



## MEETING MINUTES

### *PRINCE'S LAKES TOWN COUNCIL*

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

February 20, 2024

COUNCILORS PRESENT:

COUNCILOR GREG NELSON  
COUNCILOR BRYAN TEARMAN  
COUNCILOR CHARLIE BOURNE  
COUNCILOR KEVIN HARRISON  
COUNCILOR LINDSEY HENSON

CLERK-TREASURER PRESENT:

ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT:

LEE ROBBINS

STAFF PRESENT:

MARSHAL GREG SOUTHERS  
UTILITIES SUPT SCOTT BLACKWELL  
PUBLIC WORKS SUPERVISOR MIKE MILLER  
BUILDING INSPECTOR PHIL MONTARSI

PUBLIC PRESENT:

PAUL KOEN  
MIKE GALLAMORE  
ANTHONY GIGER

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

Clerk-Treasurer Erica Lyden-Giger began the meeting with swearing in Rex Saltsgraver and James Jackson as Deputy Marshals.

### **PUBLIC FORUM:**

Mike Gallamore stated the Park Board had a recent meeting where officers were elected. Mike Gallamore, President has a one-year term, Kim Osborne Vice President, has a three-year term. Jon Peak has a two-year term, Tim Umbaugh has a 3-year term. Sis Littkin is also on the Park Board. Mr. Gallamore has been looking for sources of revenue and has found some grants require a match, some grants do not. Mr. Gallamore also stated Mr. Umbaugh has started inventorying all

park equipment including trash cans and picnic tables. The Park Board will meet the first Thursday of each month at 4:30.

Paul Koen stated he had a wastewater backup flood in his bathroom toilet and bathtub recently and a couple of weeks prior his toilet backed up. He contacted the water company and they discovered that roots had grown inside the grinder pump well and the wastewater inlet pipe that goes into his house. Mr. Koen contacted his homeowner's insurance company and wastewater backage is not covered. Mr. Koen received a quote for the damage for \$5890.00 and is asking for reimbursement. The walls on the outside and inside of the room will need to be replaced along with a new vanity and tub. Utility Superintendent Scott Blackwell stated they have been out there several times to cut away the roots and the most recent was three years ago. The seal that connects his pipe to the grinder pit was ripped and failed and that is where the roots started growing. Mr. Blackwell stated the seal was probably not installed properly and the homeowner at the time would have had to hire the contractor. He also stated they went to Mr. Koen's house and made repairs on the pipes and dug out the remaining roots to fix the issue. That work should have been the homeowner's responsibility. Councilor Charlie Bourne asked who was responsible for installing the grommet? Mr. Blackwell stated he is not sure. Marshal Southers stated he had to hire a contractor to make the connection from the pit to his house when the system was first put in place. Mr. Blackwell stated the pit is delivered with no holes in them and the contractor is who drills holes in the pit to connect the house. Town Attorney Lee Robbins stated the damaged grommet is what caused the issue and Town has already made repairs and installed a proper seal and the Town did not have any obligation to do so. Councilor Harrison stated everything from the grinder pump to the house is the homeowner's responsibility and said a cheap preventative measure is to pour a cup of copper sulfate in the pit a couple times a year to kill the roots.

- Councilor Bourne motioned to reimburse Paul Koen \$5890.00 for damages caused by the roots growing into the system. Council President Nelson seconded the motion. Councilor Harrison voted no, Councilor Bourne voted yes, Councilor Henson voted no, Councilor Nelson voted yes, Councilor Tearman voted no. Motion did not pass.
- Councilor Vice President Tearman motioned not to reimburse Paul Koen for damages caused by the roots growing into the system. Councilor Harrison seconded the motion. Councilor Harrison voted yes, Councilor Bourne voted no, Councilor Henson voted yes, Councilor Nelson voted yes, Council Vice President Tearman voted yes. Motion passed.

#### **APPROVAL OF MINUTES:**

- Council President Nelson motioned to approve the January 16, 2024 Regular Meeting and January 22, 2024 Special Meeting minutes. Councilor Bourne seconded the motion and passed unanimously.

#### **TOWN MARSHAL REPORT:**

Marshal Greg Southers informed the Council that he has written a letter advising the residents to take precaution when it comes time for the eclipse. Marshal Southers will deliver the letter to local

businesses and will be posted to the Town's Facebook page as well as the website. Discussion was made about how to be prepared, handle traffic and overflow from the eclipse. Surrounding Towns are having festivals, renting Port-A-Lets, storing fuel in case motorist run out. Johnson County Park is opening more spaces to be rented for camping.

Marshal Southers asked if he can carry over 40 hours of vacation time one extra month. Mr. Tearman stated he would like to change the policy to allow employees to carry over 40 hours of vacation. Discussion was made. Marshal Southers presented Council with quotes to install new cameras around Town Hall, the parks, Street Department, Wastewater building and live streaming camera for Town Council meetings. The new cameras will be stationary with 185-degree range. Marshal Southers also presented a bid for a keyless entry system to Town Hall. He said the badge and a code would be used in order to get into Town Hall. Marshal Southers said the cameras at Robertson-Shay Park and would need to have a Verizon air card to access. The recording time is 30 days and will be stored on an NVR system instead of a DVR system. Mr. Nelson stated he will have the technician that installs the system at the County contact Marshal Southers to give him a quote as well.

- Councilor Vice President Tearman motioned to change the policy to allow employees to be allowed to carry over 40 hours of vacation per year and must be used in the following year and not compounded, with department head approval. Councilor Henson seconded the motion and passed unanimously.
- Councilor Vice President Tearman motioned to allow Marshal Southers to carry over 40 hours of vacation. Councilor Henson seconded the motion and passed unanimously.
- Councilor President Nelson motioned to approve the quote for new cameras for \$9540.00 Councilor Vice President Tearman the motion and passed unanimously.

#### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell stated they had Well 5a cleaned and do yearly flow tests. After cleaning the well, they are now pumping 1000 gallons per minute vs 640 gallons per minute before it was cleaned. The average water efficiency for 2023 was 81.4%

#### **STREET DEPARTMENT REPORT:**

Public Works Supervisor Mike Miller asked if he can put the old brine truck out for sealed bids. Mr. Robbins stated he will get the bid packet together. Mr. Harrison requested Mr. Miller to limit his monthly report to highlight and summarize important jobs and task completed.

#### **BUILDING INSPECTOR DEPARTMENT REPORT:**

Building Inspector Phil Montarsi stated he submitted the ADA complaint form for Council to review. He would like to put the transition plan and grievance form on the Town's website and also said building permits are up.

### **CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented invoice #7 from HWC for \$937.50 This is for the Rural Development project for study and report phase.

- Council President Nelson motioned to approve HWC invoice #7 in the amount of \$937.50  
Council Vice President Tearman seconded the motion and passed unanimously

Clerk-Treasurer Erica Lyden-Giger presented Town, Utilities, January 18, 2024, February 1, 2024, & February 15, 2024 allowance docket claims and ask Council for approval in the amounts of \$255,555.81, \$820,276.41, \$41,234.04, \$43,391.64, \$61,711.10

- Council President Nelson motioned to approve all claims as presented. Councilor Henson seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented a claim to Playpower for \$54,797.00. She said this is for the new playground equipment and installation, but the project has stalled due to missing parts. She would like to be able to pay the claim once the project is completed. She also presented a claim for Take 5 for an oil change for the police department. Mrs. Lyden-Giger stated they set up a fleet account, but they charged taxes and she has been emailing with the company to try to get a new invoice and was not able to get one. Mrs. Lyden-Giger want to pay the current invoice without taxes in the amount of \$104.93

### **ATTORNEY'S REPORT:**

Mr. Robbins stated he has been working on the initial Letters of Interest have been sent to all the property owners along Old School House Road and 252 South regarding easements for the new water main line.

### **OLD BUSINESS:**

- No Old Business

### **NEW BUSINESS:**

Council Vice President Tearman stated Jon Query with HWC was not able to make it tonight and an amendment to the State Revolving Fund contract needs to be made. There will be a \$5000.00 fee in order for HWC to be able to apply to the SRF grant on the Town's behalf.

After discussion;

- Councilor Vice President Tearman motioned to approve the amendment to HWC's contract to expand the scope of work for the State Revolving Fund grant and to submit the application and to authorize Greg Nelson on behalf of the Council to sign the new contract. Councilor Henson seconded the motion and passed unanimously.

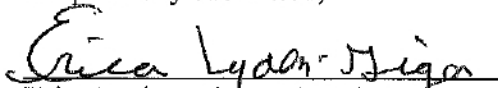
Councilor Bourne suggested having residents reserve the pavilion through the Town Hall instead of the current practice which is to have resident put up a sign themselves. Mrs. Lyden-Giger stated she thinks it is a good idea. Discussion was made and a new policy of having residents reserve the pavilion at Town Hall will be the new procedure.

Discussion was made about appointing new BZA members. Mr. Bourne and Mr. Harrison will arrange interviews.

Discussion was made about mailing Prince's Lakes residents a survey about installing an AT&T cell phone tower behind Town Hall via USPS and how to logistically mail them. Mrs. Henson has been in contact with USPS about having a permit number and Mrs. Lyden-Giger stated the Town should already have one since we used to mail utility bills by that method.

With no further business before the Prince's Lakes Town Council, Council President Nelson motioned to adjourn at 8:47 pm Councilor Henson seconded the motion and carried unanimously.

Respectfully submitted,

  
Erica Lyden-Giger, IAMC  
Clerk-Treasurer

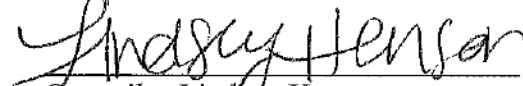
Council:

  
Council President Greg Nelson

Council Vice President Bryan Tearman

  
Councilor Charlie Bourne

  
Councilor Kevin Harrison

  
Councilor Lindsey Henson