



## MEETING MINUTES

### *PRINCE'S LAKES TOWN COUNCIL*

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

December 16, 2024

COUNCILORS PRESENT:

COUNCIL PRESIDENT GREG NELSON  
COUNCIL V. PRESIDENT BRYAN TEARMAN  
COUNCILOR CHARLIE BOURNE  
COUNCILOR KEVIN HARRISON  
COUNCILOR LINDSEY HENSON

CLERK-TREASURER PRESENT:

ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT:

LEE ROBBINS

STAFF PRESENT:

MARSHAL GREG SOUTHERS  
UTILITES SUPT SCOTT BLACKWELL  
STREET DEPT SUPERVISOR TERRY WEST

PUBLIC PRESENT:

KATHY LEE  
MIKE GALLAMORE  
JEREMY NELSON  
SARAH FRODERMAN with OCRA  
JOE SANDIFER – HUNTINGTON INSURANCE

Council President Nelson called the meeting to order at 6:00 pm followed by the Pledge of Allegiance

**PUBLIC FORUM:**

Joe Sandifer with Huntington Insurance presented the 2025 proposal for \$70,882.00

- Kathy Lee spoke about creating a community garden. She submitted a comprehensive plan and asked for the land to be used for the community garden. Discussion was made about metering a new water line and fencing.
- Mike Gallamore stated since installing the cameras around town, crime has been reduced by 22%. Mr. Gallamore said he talked with the Nineveh Township Trustee about partnering with them in order to try get more money from Community Crossing Matching

Grant. Mr. Gallamore also spoke about salary ranges for employees to be competitive with surrounding towns.

- Jeremy Nelson asked for a Town email for the Community Emergency Response Team, assistance with using the Town social media and alert system and would like a separate appropriation for purchasing. Clerk-Treasurer Erica Lyden-Giger stated she would be able to add alerts as needed and post on social media and can set up a separate appropriation.
- Sarah Froderman with OCRA introduced herself and wanted to inform the Council that she is our contact to try to get OCRA funds and other grants.
- Councilor Kevin Harrison motioned to allow for a community garden which will be under the Park Board. Councilor Lindsey Henson seconded the motion and passed unanimously.
- Councilor Charlie Bourne motioned to allow Jeremy Nelson to have a municipal email for the Community Emergency Response Team. Council Vice President Tearman seconded the motion and passed unanimously.

### **APPROVAL OF MINUTES:**

- Councilor Charlie Bourne motioned to approve the November 18, 2024 Regular Meeting minutes. Council President Nelson seconded the motion and passed unanimously.

### **TOWN MARSHAL REPORT:**

Marshal Greg Southers gave a copy of plans from White's Home Construction and Dave's Electric to turn the old wastewater building into the new police department. Marshal Southers stated the \$17,800 is just do the basics, it's not the ceiling. Dave's Electric bid included hooking up the HVAC and run conduit for the computer cords. Councilor Charlie Bourne said the total quote is for \$33,163.07. Mr. Tearman stated there are grants for a community center and in five years we can start using it for a new Town Hall. Mr. Bourne said he thinks they should move forward with turning the old wastewater building into the new police department. Mr. Harrison said his biggest issue is if the Town Hall is rented, the police officers have to walk through Town Hall to use the restroom. Mr. Tearman said he has an issue with the remodel because the garage only has a 10' wall separating the garage from the office. It should be a total separate room. He asked Marshal Southers what is going to stop the gases from going into the office? Marshal Southers stated he did not know. Mr. Tearman asked Utility Superintendent Scott Blackwell if it needs to be totally separate. Mr. Blackwell said you have to have a firewall between the garage and finished area. Clerk-Treasurer Erica Lyden-Giger stated she agrees with Mr. Tearman and we need to wait and get a grant for a community center to plan for the future and turn that into a new Town Hall in five years. Mrs. Lyden-Giger said the project was not budgeted and will cause a huge burden on the general budget. The general upkeep on the building, monthly utility bills and the cost to get internet to the building are all unknown amounts and those recurring bills were not budgeted either. Mrs. Lyden-Giger asked where the funds were going to come from? Mr. Bourne stated to use the rest of the ARPA funds for \$11,771.29.

- Council Bourne motioned to approve \$7,363.07 to Dave's Electric and \$25,800 to White's Construction. Council President Nelson seconded the motion. Councilor Harrison voted

yes, Councilor Bourne voted yes, Councilor Henson voted no, Councilor Nelson voted yes, Councilor Tearman voted no. Motion passed.

Mrs. Lyden-Giger asked how much is it going to cost to get internet to the building? She said it cost \$15,000 to run internet and new computers for the new utility building. Mr. Bourne stated to take off the cost of the floors to save money. Mrs. Henson stated if they are going to remodel the building it needs to be done right and have a nice police department. Mr. Blackwell stated they've been washing sewer pits for 25 years in that building and it's going to cost a lot more to finish the floor then it was for his new building. Mrs. Lyden-Giger said they need to finish the floor because that's 25 years of sewer bacteria and waste buried in the floor.

- Council Bourne motioned to amend his motion and not finish the floors. Councilor Harrison seconded the motion. Councilor Harrison voted yes, Councilor Bourne voted yes, Councilor Henson voted no, Councilor Nelson voted yes, Councilor Tearman voted no. Motion passed.

#### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell presented the Council with his report. He stated the debriefing for the DOD grant went well. Take aways were make the report simpler, use bullet points and list the military value. There was a big 12" water main leak and caused efficiently to drop. Insurance is paying to either rebuild or replace the generator that was stuck by lighting. Mr. Blackwell stated he was contacted by Richard Giger because of the strong sewer smell that comes out of the manhole in front of his house. Mr. Blackwell stated he was going to purchase charcoal filter and that should fix the problem. Mr. Blackwell stated they had a big problem on Tower 1 and the valve on the main water line they had to do an emergency line stop. Mr. Harrison called council members to get approval for Mr. Blackwell to move forward with the project. Mrs. Henson said she should not have been left out of the conversation on Friday about the emergency situation with the utility.

After discussion,

- Council Harrison motioned to approve the amount of \$37,640.00 to King Construction. Councilor Bourne seconded the motion and passed unanimously.

#### **STREET DEPARTMENT REPORT:**

Street Department supervisor Terry West presented his report. Thanked the Council for the job opportunity. Mr. West said they are preparing for the upcoming snow.

#### **CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented HWC invoice #2 for \$20,550.00 and SCI REMC Rual Electric Membership for \$6,255.79. General, Utilities, November 21, 2024 & December 5, 2024, allowance docket claims and ask the Council for approval in the amounts of \$154,794.27

\$410,879.38, \$40,746.94, \$49,233.38. Mrs. Lyden-Giger asked Council when they would be able to meet again to approve 2025 salaries. Discussion was made about moving the salary range 3%

- Council President Nelson motioned to approve HWC invoice #2. Councilor Kevin Harrison seconded the motion and passed unanimously
- Councilor Harrison motioned to approve SCI REMC for \$6,255.79. Council President Nelson seconded the motion and passed unanimously
- Council President Nelson motioned to approve all claims as presented. Councilor Bourne seconded the motion and passed unanimously.
- Council Vice President Tearman motioned to approve a raise in salary band cap of 3%. Councilor Henson seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented Resolution 2024-07 Authorizing Electronic Funds Transfer, Ordinance 2024-05 Creating a Park Donation Fund, Ordinance 2024-06 Second Amended 2024 2023-11 Salary Ordinance, Ordinance 2024-07 Establishing Cash Change Fund.

- Council President Nelson motioned to approve Resolution 2024-07. Councilor Bourne seconded the motion and passed unanimously.
- Councilor Bourne motioned to approve Ordinance 2024-05. Council President Nelson seconded the motion and passed unanimously.
- Councilor Bourne motioned to approve Ordinance 2024-06. Council President Nelson seconded the motion and passed unanimously.
- Council President Nelson motioned to approve Ordinance 2024-07. Councilor Harrison seconded the motion and passed unanimously.

### **ATTORNEY'S REPORT:**

Town Attorney Lee Robbins spoke about the remaining ARPA funds and they have to be obligated in the form of a signed contract.

- Council President Nelson motioned to spend the remaining ARPA funds on improvements to the wastewater utility building for the new police department and authorize Greg Nelson to sign on behalf of the Council. Councilor Harrison seconded the motion and passed unanimously.

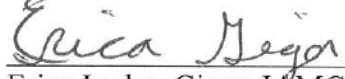
### **NEW BUSINESS:**

Mrs. Lyden-Giger stated Officer Coffey used Vacation PTO instead of Holiday PTO and would like to know if he could switch those PTO types since Holiday expires at the end of the year.

- Councilor Henson motion to approve Officer Coffey to change his PTO. Council Vice President Tearman seconded the motion and passed unanimously.

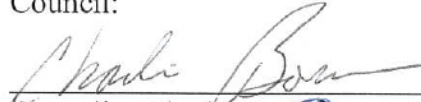
With no further business before the Prince's Lakes Town Council, Council President Nelson motioned to adjourn at 9:01 pm Councilor Bourne seconded the motion and carried unanimously.

Respectfully submitted,

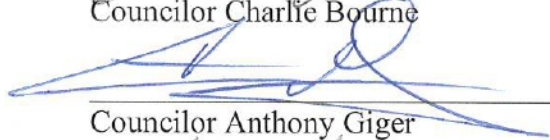


Erica Lyden-Giger, IAMCA, CMO

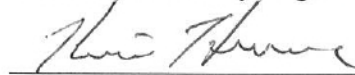
Council:



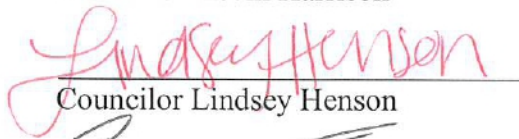
Councilor Charlie Bourne



Councilor Anthony Giger



Councilor Kevin Harrison



Councilor Lindsey Henson



Councilor Bryan Tearman